



**California Governor's Office of Emergency Services  
Federal Emergency Management Agency  
Fire Management Assistance Grant (FMAG)  
Request Instructions**



**OES Form F-158 Instructions: KEY POINTS**

The request must be made through California OES **while the fire is burning uncontrolled.** Complete the Initial Request Form (F-158) and fax it to OES Sacramento at 916-845-8910.

FEMA (through California OES) may approve declarations for fire management assistance when it determines that a fire or fire complex threatens such destruction as would constitute a major disaster.

**Evaluation criteria must include:**

1. Threat to lives and improved property, including threats to critical facilities and infrastructure, and critical watershed areas.
2. Availability of resources: Local, Operational Area, Regional, and State.
3. High Fire Danger Conditions as indicated by a nationally accepted indices such as the National Fire Danger Rating System.
4. Potential for major economic impact.

**ELIGIBILITY CRITERIA**

- The Incident Commander, or comparable State Official, requests the resources.
- The activities performed must be the legal responsibility of the applying entity, required as a result of the Declared Fire, and performed within the designated fire area.

**ELIGIBLE COSTS**

- *Equipment Costs* – Expended or lost, to the extent not covered by insurance
- *Labor Costs* – Overtime for permanent or reassigned state and local employees, and regular time and overtime for temporary and contract employees.
- *Travel and Per Diem* – For employees performing eligible work, including provisions of field camps and meals when provided in place of per diem.
- *Essential Assistance* – Activities to protect life and property directly related to the declared fire including, but not limited to, police barricading and traffic control, extraordinary emergency operations center expenses, evacuation and sheltering, search and rescue, arson investigation, public information, and removal of trees that pose a threat to the general public.
- *Temporary Repair of Damage Caused by Firefighting Activities* – Short-term actions that protect the immediate safety of the general public and are completed within 30 days of the close of the incident period for the declared fire.
- *Mobilization and Demobilization* – The latter may be claimed at a delayed date.

**CRITICAL POINT**

Following FEMA's approval of your request, the OES Fire and Rescue Deputy Chief will contact your agency. OES will recommend the "Incident Period" once the fire is controlled. Control, for the purpose of the FMAG request, is typically described as the time when "Mop-Up and Patrol" ends and "Rehab" begins. This point will be discussed with your agency based on the individual incident conditions. Long-term rehab is NOT included. The OES Fire and Rescue Deputy Chief will assist you in determining the close of the incident period.

The "close of the incident period" starts several timelines in motion. You will have 30 days to submit a Request for Fire Management Assistance Subgrant (FEMA Form 90-133) and 6 months to submit expenses for FEMA reimbursement.

Generally, wildland firefighting costs must be incurred during the incident period of a declared fire to be considered eligible for reimbursement. Exceptions include mobilization, demobilization and eligible temporary repairs.

The ICS 209 is an important document throughout the FMAG process.

*Please see F-158 Attached*

**State of California**  
**GOVERNOR'S OFFICE OF EMERGENCY SERVICES**

**INITIAL REQUEST FOR FIRE MANAGEMENT ASSISTANCE GRANT (FMAG)**

**A**

\*Agency Making Request: \_\_\_\_\_  
\*Fire Incident Name: \_\_\_\_\_ \*Inc. Number: \_\_\_\_\_  
\*City/County: \_\_\_\_\_ \*Acreage: \_\_\_\_\_ (%Con. \_\_\_\_\_)  
\*Date/Time fire started: \_\_\_\_\_ \*IC: \_\_\_\_\_  
\*Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Additional Information: \_\_\_\_\_  
\_\_\_\_\_

**B**

\*Factors:  
\*Community Threatened/Pop: \_\_\_\_\_ / \_\_\_\_\_  
\*Persons Evacuated: Mandatory: \_\_\_\_\_ Voluntary: \_\_\_\_\_  
\*Are Shelters Open?: \_\_\_\_\_ Number: \_\_\_\_\_  
\*Structures Threatened: (Res.) \_\_\_\_\_ (Business) \_\_\_\_\_  
Natural/Man Made Barriers: \_\_\_\_\_  
\*Proximity of Fire to Structures: \_\_\_\_\_  
\*Resource Draw-down: Local: \_\_\_\_\_  
Operational Area: \_\_\_\_\_  
\*Is the County EOC Activated?: \_\_\_\_\_  
\*Attach closest RAWs print out data: \_\_\_\_\_  
\*Attach current fire weather forecast for area covered by request: \_\_\_\_\_  
Other Critical considerations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ - \_\_\_\_\_

**C**

\*Prognosis:  
\*Weather:                      Current                      Predicted  
\*Wind: (speed/dir.) \_\_\_\_\_ / \_\_\_\_\_                      \_\_\_\_\_ / \_\_\_\_\_  
\*Temp.RH: \_\_\_\_\_ / \_\_\_\_\_                      \_\_\_\_\_ / \_\_\_\_\_  
\*Fire Behavior Current \_\_\_\_\_  
Next burning period (Projected): \_\_\_\_\_  
\_\_\_\_\_  
Acres: (LRA) \_\_\_\_\_ (SRA) \_\_\_\_\_ (FRA) \_\_\_\_\_  
Current 209: \_\_\_\_\_ Incident Map: \_\_\_\_\_ Other Documentation: \_\_\_\_\_

**Instructions: Time is of the essence.** Prior to placing your Fire Management Assistance Grant request please complete all sections of this Form. Items marked with an asterisk (\*) must be fully and completely answered. When completed, call the OES Warning Center at 916-845-8911. After normal duty hours the OES Warning Center personnel will contact the OES Fire and Rescue Branch Duty Officer to process your request. You will be kept informed on the progress of your request.